Charleston Library Board Minutes  
Monday, November 2nd, 2015 – 6:30 pm

1. Call to Order

2. Physically Present for Roll call
Banks ☑ Cunningham ☑ Droste ☑ Higgins ☐ Lanham ☑ Monahan ☒ Renaud ☒ Ricci ☐ Wiseman ☒
Also physically present were Comptroller Kuykendall & Director Hamilton

3. Public Comment
none

4. Board President’s Comments
none

5. Omnibus Agenda
   A. Approval of the October 5th, 2015 Board Meeting Minutes
   B. Acceptance of the Director’s Monthly Report
   C. Acceptance of the Director’s Weekly Reports
   D. Acceptance of the Grant & Donation Report
   E. Acceptance of the Program Report
   F. Acceptance of the Statistics Report
   G. Acceptance of the IT Report
   H. Acceptance of Financial Reports- Heather
   I. Approval of the bills payable

Jeanne, picked up bilingual grant check and will start ordering
Heather, assets are over last year, liabilities are under last year, we have more cash on made than
last year as well. Audit may be done next week.

Motion to approve: Wiseman        Seconded: Monahan
Banks ☑ Cunningham ☑ Droste ☑ Higgins ☐ Lanham ☑ Monahan ☒ Renaud ☒ Ricci ☐ Wiseman ☒

6. Action Items
   A. Action Item 2015-15: Approve 2016 Library Holidays & Staff Day Closure
      Motion to approve: Ricci        Seconded: Renaud
      Yeas 8   Nays0

   B. Action Item 2015-16: Approve 2016 Library Board Meetings
      Motion to approve: Wiseman        Seconded: Lanham
      Yeas 8   Nays0

   C. Action Item 2015-17: Approve special use of funds
      It was moved to award $50 (net of withholdings) to Full Time staff, $25 (net of withholdings)
      to Part Time staff, and $300 (net of withholding) to the Library Director as a Holiday Bonus
      Motion to approve: Lanham        Seconded: Banks
Banks ☑ Cunningham ☑ Droste ☑ Higgins ☐ Lanham ☑ Monahan ☒ Renaud ☒ Ricci ☐ Wiseman ☒

7. Discussion Items
   A. Trustee Academy A new online learning system available to all board members
B. Building Committee Report Sending projector in for repair, if it can’t be fixed we are looking at 2 large screen TV’s for $2000 each, instead of anew projector. Committee worked to troubleshoot the audio issues.

C. Library Fundraiser More planning to take place next meeting, Mary is working on the liquor license for the event. The sponsor letter was reworked and sponsorships are being solicited now.

D. Annual Campaign Letter Board members present wrote notes on letters of people they know

E. Next Board Meeting Monday, December 7th, 2015 at 6:30pm

F. Other?

8. Adjournment 7:01pm